

# **CONSTITUTION OF THE CARMAN BURIAL AID SOCIETY**

**"Bear ye one another's burdens, and so fulfill the law of Christ."  
Galatians 6:2**

## **ARTICLE 1. — NAME AND OBJECT**

Section 1 — The name of the Society shall be "The Carman Burial Aid Society."

Section 2 — The object of the Society shall be a mutual burial assistance to its members and their respective families in case of death.

## **ARTICLE 2 — MEMBERSHIP**

Section 1 — Any person approved by the executive, shall be eligible for membership.

Section 2 — Condition for Membership: A member shall sign an application form to the effect that he will abide by the rules and regulations of the Society and that he will take no legal action against it.

If a regular member moves out of the district he shall retain his membership, provided he pays the assistance fees.

Each applicant shall pay a membership fee of one dollar, after approval of the executive, and an assistance fee of as much as the general and, or, the special meeting shall have decided on.

## **ARTICLE 3 — CLASSIFICATION OF MEMBERS:**

Section 1 — "Regular Members" are heads of households (as husbands, wife, widow, widower, or any other person) who has dependents, depended on him, or other individuals without dependents.

Section 2 — "Associate Members": are the dependents of regular members (as husband, wife, children, and other relatives) for whose burial the regular member is responsible. But as soon as a dependent gets married or is self-supporting, he or she is not entitled to burial assistance, but can apply for regular membership in their own names. In questionable cases, where the board cannot decide, a special meeting may be called.

# CONSTITUTION OF THE CARMAN BURIAL AND SOCIETY

There is one another's burden and as I have the law of God.  
Guthrie 42

## ARTICLE I — NAME AND OBJECT

Section 1 — The name of the Society shall be "The Carman Burial and Society".

Section 2 — The object of the Society shall be to maintain burial rights to the members and their respective families in case of death.

## ARTICLE 2 — MEMBERSHIP

Section 1 — Any person may become a member of the Society upon the following conditions:

Section 2 — Corollary to Membership: A member shall not be an applicant for the office of the Society until he has made the same and that he is a full member of the Society.

If a member wishes to leave the Society he shall be allowed to do so at any time and he shall be entitled to a refund of the amount paid for his membership. Each applicant shall pay a membership fee of one dollar after approval of the committee and an additional fee of one dollar to the Society and the Society shall have the right to decide on.

## ARTICLE 3 — CLASSIFICATION OF MEMBERS

Section 1 — "Regular Members" are those who have paid the full amount of the membership fee and who are entitled to all the rights and privileges of the Society.

Section 2 — "Associate Members" are those who have paid the full amount of the membership fee and who are entitled to all the rights and privileges of the Society except the right to vote in the election of officers and the right to hold office.

#### **ARTICLE 4 — BURIAL ASSISTANCE**

Section 1 — In the case of a death of a regular or an associate member, after having reported the details of such a death to the executive, a burial assistance of \$50.00, or as much as the society shall from time to time decide on, shall be paid within 10 days. No benefit shall be paid in the case of a still birth.

#### **ARTICLE 5 — THE FUNDS OF THE SOCIETY**

Section 1 — The funds of the society are derived from: the membership fee of \$1.00 per regular member and a burial assistance fee of \$1.00 per death or as otherwise decided by the Society.

Section 2 — If a regular member fails to pay the assistance fee within 30 days after such levy has been authorized and the members notified, his membership is automatically terminated, unless he can give a satisfactory excuse for not paying. Such persons can however be reinstated as members upon applying for regular membership and payment of all dues then in force.

#### **ARTICLE 6 — THE DISPOSAL OF THE FUNDS**

Section 1 — The funds of this Society shall be used primarily for the payment of benefits.

Section 2 — The surplus in levies and membership fees shall form a reserve fund to be used in the case of an emergency. This reserve fund shall be gradually built up until it reaches the sum of \$200.00. If it exceeds this sum, the annual meeting shall decide what is to be done with this surplus. The annual meeting shall also decide where the funds of the society shall be deposited for safekeeping.

#### **ARTICLE 7 — MANAGEMENT**

Section 1 — The management of the Society shall be in the hands of: (a) The regular members assembled in annual convention or in special meetings. (b) The board of directors, consisting of three or more members, elected at the annual convention from the regular membership. Only regular members are entitled to vote.

Section 2 — Directors: One director shall be elected annually and shall serve for three years. The election shall be made by ballot.

The Board of Directors shall then appoint a Chairman or President from their own member and also a Secretary-treasurer, who need not be a member of the board. (Also a vice-chairman.)



## **DUTIES OF THE BOARD**

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**The duties of the board shall be:**

1. To manage the funds of the Society.
2. To provide for the payment of burial benefits.
3. To authorize and make provision for the collection of assistance fees.
4. To keep the books of the Society and to keep the list of members up to date and correct.
5. To call the general and special meetings of the members and to make necessary arrangements.
6. All disbursements of the Society shall be made by cheque, which shall be signed by the Chairman and Secretary-treasurer.
7. To appoint an Auditor to audit the books at least once a year.

## **BUSINESS OF ANNUAL CONVENTION**

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1. The reports of the Board of Directors and the Auditors shall be heard and disposed of.
2. One member to the Board shall be elected.
3. One Auditor shall be elected.
4. Questions beyond the capability of the Board shall be decided.
5. Miscellaneous and special business.
6. The annual convention shall take place once a year in November. The exact date to be set by the board.

The Secretary-treasurer shall furnish a full report of all money transactions, also at all other meetings, if called to do so.

These statutes may be changed at any annual or special meetings, provided tht notice of such change has been given in writing or at any previous meeting.

# BY-LAWS OF THE BOARD

The duties of the board shall be:

1. To manage the funds of the Society.
2. To provide for the payment of debts and liabilities.
3. To authorize and make provision for the collection of religious dues.
4. To keep the books of the Society and to keep the same up to date and correct.
5. To call the general and special meetings of the members and to make necessary arrangements.
6. All resolutions of the Society shall be made by a majority vote, which shall be signed by the President and Secretary.
7. To appoint an Auditor to audit the books at least once a year.

## MEMBERS OF ANNUAL CONFERENCE

1. The reports of the Board of Directors and the Auditor shall be read and discussed at the annual conference.
2. The members of the board shall be elected.
3. The President shall be elected.
4. Questions of the members of the board shall be decided.
5. Resolutions and special business.
6. The annual conference shall be held at the residence of the President.
7. The annual conference shall be held at the residence of the President.

The Secretary of the board shall keep a full record of all money received and paid and all other matters connected with the work of the board. The Secretary shall be elected by the members of the board at any annual conference and shall be elected for one year. The Secretary shall be elected by the members of the board at any annual conference and shall be elected for one year.